

## CSPC Meeting Minutes – December Meeting

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**Date:** Wednesday December 21, 2016

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**Time:** 6:30pm to 8pm

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**Location:** St. Gregory School Rm 206B

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Meeting Attendees: Phil Vokins, Julie D'Aprile, Marj Bridger, Christina Sachanowicz, Vanessa Thomas, Jennifer Pyz, Lori Tenuta, Stephen Thomas, Matthew Akelaitis, Sonia O'Brien, Jacqui Wewior, Monika Boszormenyiova, Nataliya Arcidiacono, Maria Skinner, Diana Morrone, Andria Dametto and Susan Rowlison

CSPC Members apologies: Celia Goncalves, Daniela Balsamo, Dori Falcone and Luana Fanelli

Meeting called by the CSPC Chair Phil Vokins

Opening Prayer led by Vice Principal Pires

Co-Chair Report - led by Julie D`Aprile and Phil Vokins

- Events update: Holly Jolly was a success and lots of fun for the kids and their families. \$298.88 was made (and usually community events don't make any money so any revenue is positive) one point of feedback was more tables are needed due to high volume of participants
- Poinsettia fundraiser made \$1,206.00 - successful and made more money than anticipated. Over 800 plants were sold.
- \$17,163 was net revenue for dance-a-thon (final numbers) Much higher than expected

- Tables are discussed (Budget Item to be purchased) Julie D'Aprile reestablishes that there is a need for tables to be purchased - as per the budget item we've discussed in October, but the cost will be higher than the initial \$2000 allocated and approved (closer to \$3300). Because the new amount (budget increase) was put into the agenda December 14<sup>th</sup> we need to wait 30 days (January 14<sup>th</sup>) to vote for this change in allotment as per the constitution bylaws. Email voting will take place January 14<sup>th</sup> monitored by Phil Vokins and then if it passes round tables will be purchased - hopefully to arrive by beginning of February

#### Principals Report - led by Mr. Panno

- FDK registration starts January 18<sup>th</sup> at 10am online. There is 135 spots for JK and SK. 65 available for new incoming JK class are currently available
- Priority 1 - applicant with sibling at school. Priority 2 - applicant living in boundary (there are 3<sup>rd</sup> and 4<sup>th</sup> priority but based on demands and need the change of registration getting this far is slim)
- Construction in SK/1 class is completed - they have been in their new room for a month. Work in the new staff room still needs to be completed (most likely over the holidays) So that when teachers are back in January it will be ready
- Next CSPC meeting will be in new staff room (January)
- Boundary meeting was December 12<sup>th</sup> - letter will be going in early January to parents to advise of next steps - as of last meeting no decision was made
- Students have been attending Holiday confession this month

- Many different activities going on over December - Sweet Reads, Christmas Basket Donations, \$600 raised on toonie day for charity
- Last day is Friday, December 23 with students returning Monday January 9
- No January newsletter - just a January calendar will be sent out to parents (via email blast)
- Updates on email blasts - emails are still being collected not all families have submitted theirs. They are currently being sent by the secretaries

#### Vice Principals Report - led by Ms. Pires

- 15 chrome books have been ordered
- Projector screen for Ms. Bothelo has been ordered
- Special Needs Quiet room is getting ready - E.A.s are working on which items to order for the room
- Ms. Peri has applied for some grants through Walmart to help furnish and complete the EA Quiet room - they will find out in February if they have been approved for the grants
- Primary Christmas concert was a success
- Athletics setup and planning is underway for January 19<sup>th</sup>

- NewsTV is underway. It's asked if there is a way to stream these at home to give parents a chance to catch the updates. Ms. Pires will look into it and get back to council
- Question is posed if the other 15 chrome books should be ordered - there was confusion on the final vote (last month) and it's confirmed that the vote was for 30. The other 15 will be ordered this week as per the vote from last meeting
- Mr. PannoZZo lets parents know that when the weather is -20 (with wind chill) or if the play areas are icy or too full of snow the kids are kept inside during recess (board policy)

#### 2016 Treasurers Update - led by Vanessa Thomas

- Financials are not complete yet - there were missing deposits from the last few months. TD has provided that information and Vanessa has provided it to Dominic Ruso. The person who completes that on his team is away for the holidays so the financials will be completed for the January meeting
- Celia has updated the budget with the final numbers (after fundraising events, and actual spend on IT) New updated Budget will be posted on schools website along with minutes and other presentations from CSPC
- There is a \$17,018 surplus (net of milk funds, carry over budget from last year, and Artucate funds)

- Vanessa recommends January meeting is highly focused on budget, the audit and the surplus (and what to do with it - and a vote will be completed in February)
- Our pay as you go tool that will be used is Square (for fundraiser and community events) Training for some CSPC members will occur early in the new year
- Online payment option via Hot Lunches will be looked at - their rep is based in B.C. but we may be able to have a skype call in an upcoming meeting

#### 2016 Subcommittee Update

- Andria lets everyone know the next fundraising event is for the Parent Social on February 4<sup>th</sup>. Marj updates (from Mary Catherine Telemaque's email) that as of today 30 tickets have been sold with the goal of selling 150. The tickets need to be sold ASAP - as St James Gate needs final numbers by January 17<sup>th</sup>. \$40 includes entry, appetizers and pub quizzes.
- Phil presents an IT picture (from Mr. Stepanucky's class) that was created with Google drawings. It is posted on the wall in front of his class and other younger grade classes have seen it and are excited about wanting to try this new technology out - this is a positive reflection of what the IT purchases for new technology has and will implement in the school
- Phil outlines what the Toronto Marathon fundraiser consists of - a community event/fundraiser with parents and students that shows them the positive changes that healthy choices can make as well as an actual marathon (for adults only - run or walk) that can be successful if we come together as a school community. 5km or 10km on May 7<sup>th</sup>. Anyone can run - and they collect

sponsorships which equates into a great fundraising effort. Phil will look into it to see if we can register as a group and how funds will be collected (more details will follow by next meeting)

#### Other Matters -

- Capital Projects - Usually large scale projects aren't put into effect because there could be a change in direction when councils change (over the years) we now as a council need to decide what the best route to take is if we decided to try and save towards a large scale project for the school (i.e. air conditioning, playground changes, large IT project) as we project to have more funds raised than past years
- It is asked how we would be able to work within the constitution and be able to safely save money for this type of project (over more than one year/council). It is suggested that money is put into a trust of one of the administrators.
- Mr. Pannozzo suggests speaking with the boards lawyer to find out what the options are if we choose to go this route (and how the funds can be saved and not dispersed over the timeframe allocated - more details on this will be addressed at the next meeting )
- If the project is something that is a long term project (say ten years ) there may be issues keeping the money in check but it's considered that a shorter term project like 2 or 3 years would be easier to manage and keep on track towards the proposed common goal
- What would money be spent on is questioned - air conditioning, playground restructure, IT, etc - we need to first decide as a council if we want to take on a large scale project and then from there decide what the goal would be (this

is a very detailed question and will be addressed again on a larger scale in January)

- An activity fee is discussed as a potential replacement for fundraising - it would bring in a much lower amount than we are currently raising and also take away the community element and fundraising activities the kids enjoy so it is something that will be tabled for now and may be looked at on a later date

Goodnight and meeting closed by Co-Chairs Phil Vokins and Julie D`Aprile