

St Gregory Catholic School Advisory Council

Three Proposed Constitutional Amendments

September 2013

1) CSAC Motions

Background

In an effort to improve the voting process at CSAC, it is being proposed that motions requesting funding over \$1000.00 be added to the agenda and presented for consideration at the regular monthly CSAC meeting one month prior to any vote being undertaken. This should give CSAC members sufficient time to discuss the merits of the request before a vote is undertaken. The one exception to this rule is any request for funding that may be deemed by CSAC to address a financial hardship for any students and/or the school Administration is to be considered immediately.

Proposed Amendment – Section 2 / Subsection (v) Voting

Proposed Wording

“Any funding request coming to CSAC that exceeds \$1000.00 must be added to the agenda and presented for consideration to CSAC at its regularly scheduled meeting one month before the vote is undertaken. The one exception to this rule is any request for funding deemed by CSAC to address a financial hardship for students and/or the school administration is to be considered immediately.”

2) Use of Proxies

Background

In an effort to clarify the Proxy reporting process, it is being proposed that written proxies be submitted to the Secretary of the Council before a vote on a motion is undertaken by CSAC. The Secretary will record the written proxies as part of the official minutes of the meeting.

Proposed Amendment – Section 2 / Subsection (viii) Use of Proxies

Proposed Wording

“Said proxy will be submitted in writing prior to any vote on a motion to the Secretary of the Council. The Secretary of the Council will record the proxy in the official minutes of the meeting in which the proxy is used.”

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3) Directed Donations to CSAC

Background

In recent years CSAC has accepted donations from individuals and companies who have requested these funds be put to a specific purpose for example Dufferin Aggregates donated \$500.00 in 2011 to be used for the school's Green Space / Grass Maintenance. In an effort to clarify CSAC's policy on dedicated donations, it is being proposed that CSAC can accept these directed donations however the donor will be advised at the time of donation that CSAC reserves the right to reallocate these funds within the budget as it sees fit. If said donor does not accept these terms, the donation will be returned.

Proposed Amendment – Section 2 / Subsection (ix) Directed Donations to CSAC

Proposed Wording

"CSAC can accept directed donations however the donor will be advised at the time of donation that CSAC reserves the right to reallocate these funds within the school's budget as it sees fit. If the donor does not accept these terms, the donation will be returned."

Process for Adoption of these Proposed Changes

Notice will be given to the community along with the notice of the Annual General Meeting (AGM) that these proposed changes will be considered at the AGM. All parents/guardians will have an opportunity to vote on the proposed changes at the AGM.