

St Gregory Catholic School Advisory Council (CSAC) Monthly Meeting Minutes

Meeting Minutes from Wednesday, October 15, 2014

Attendees: PannoZZo, J (*Principal*), VanDinter K (*Vice-Principal*)
Grnak A (*Chair*), Giaquinto T (*Vice-Chair*), Vokins P (*Treasurer*), Gravina S (*Secretary*),
Arone V, Barone N, Dametto A, Fanelli L, FilipoZZi E, Hoult N, Larmour J, Lustrì N,
Mardegan S, Mishko A, Pires J, Pyz J, Ruso D, Severino A, Sitarz D, Tantalò F, Tenuta L,
Vaccarelli V, Ward J

Regrets: Desira M (*authorized Sandy Gravina as proxy*), Balsamo D

7:00 p.m. – Adam welcomed all present and invited Mr. PannoZZo to say the opening prayer.

Adam advised that this meeting was primarily to finalize the budget and that the Chair, Principal and Treasurer’s reports have been deferred to the next meeting.

Angela Severino was called upon to present the St. Gregory 2014-2015 Proposed Budget as discussed at the sub-committee meeting on October 8, 2014.

PROPOSED 2014-2015 BUDGET FOR APPROVAL

Curriculum Enhancement

Scientist-in-School – increase amount to \$12,000 to allow 2 SIS per class.

Teacher Allocations – increase amount to \$175 per teacher and \$200 for split classes; these allocations will help offset some of the funds teachers spend for crafts and material to enhance their program.

Buses/Transportation (sports & excursions) – budget will remain at \$1500 to be spent for sports events and anything else Mr. PannoZZo sees fit.

Extended French Materials (French Games) - \$500 to be allocated to Extended French teachers to assist with materials they may need (i.e. French games); this year they could use it wherever they see fit.

Literacy and Numeracy

Book Club – proposal of \$3000 be allocated as in the past; this program runs January to April for the past 10 years; this amount will assist in purchasing English books for the Club; after April the books go into full circulation in the library

Classroom Literacy and Numeracy – an increase to \$5000 was proposed; Mr. PannoZZo would like to equip classes with their own resources for junior, primary and intermediate grades; Mr. PannoZZo supports our numeracy goals and providing manipulatives in classrooms and has been in contact with Nelson’s Mathematics with what their manipulatives are. Mr. PannoZZo also stated that they have a \$60,000 bulk budget that they look at strategically spending and teachers know what they need in their classroom. This allocation will also assist in supporting a possible Borrow-a-Book Program for grades 1 to 3 where students will bring a book home, read with parents, parents to sign form that they have read book.

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In-Service for Teachers – this allocation has been left empty until we know what needs are.

Catholic Community Building

Sacramental Luncheon (Communion & Confirmation) – proposal of reducing amount to \$500 this year; we can also look for donations within our community; students who receive their Sacraments are invited; this also includes students that receive them from another Parish.

Drama and Presentations - \$2000 is allocated for theatre productions in school gym; one for each – primary, junior and intermediate levels.

Parent Involvement - \$2000 has been allocated; \$1000 from CSAC funds and \$1000 progrant to be used for Math Night; these funds also support three (3) main events – Bingo Night, Family Skate and Cyberbullying which have all been successful in the past; math night to discuss Nelson series to be held November 20th for grades 4-8 and February 4th for primary grades; information to be sent out to families shortly; Kathy Kubota-Zarivnij is the Coordinator and Brian Murray from the Ministry to talk about the Nelson series and provide kits to all parents; **open for debate – should we invite some of our neighbouring schools?*

Social and Teacher Appreciation - \$500 allowance; this luncheon is for staff of St. Gregory; amount to cover cost for main meal and perhaps seek donation for dessert.

Choir – no amount allocated as choir will be hosted and directed in-house.

Student Financial Support - \$1000 to remain in budget for discreet financial aid of students to be used at the discretion of the Principal

Chess Club – \$1000 to support Club; Mr. Pannozzo would like to see a Chess Master to come in twice a week and teach children strategies; this Club will most likely start in January to March Break for grades 1-8; one day for younger students and one day for older students; Chess Master has boards to sell approximately \$10/each.

School Website - \$250 to stay in budget

Graduation Ceremonies - \$1300 for SK and Grade 8 graduation; the SKs will get a party and Grade 8s to receive a party and graduation gift; previous years Grade 8s received a picture frame that they can enjoy throughout the years; there are approximately 75 Grade 8 grads this year.

BRICK Awards - \$500 was proposed to support cost of trophies; this is an award unique to St. Gregory Catholic School; it is a CSAC initiative and a community foundation award to recognize an individual in our community and Grade 8 students that have volunteered.

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Health and Safety

Fitness, Health & Safety – an allocation of \$2000; this amount can be offset with \$1000 Metro Green Apple Program; Tanya has volunteered to apply for grant.

CPR Training (8-9 Staff Members) – an allocation of \$600; certification of teachers is valid for two (2) years; there may be a greater need in kindergarten level; Ms. VanDinter will look into how many teachers would be interested from younger grades to attend CPR training.

Field Improvement – an amount of \$500 has been allocated

Swim Team – an increase to \$1500 was allotted; Jeanine discussed how the team has grown in the past eight years; it is a community building event as parents and families get together every Saturday; CSAC support will assist in offsetting cost for pool rental and enhancing the training for athletes.

Council Expenses (gifts, etc) - \$700 was proposed for sundry expenses which include but are not limited to retirement gifts and coffee for school events (i.e. curriculum night, parent/teacher interviews)

Miscellaneous - \$100 proposed allocation to cover CSAC bank fees

Capital Expenditures - *(suggested that items only to be purchased only after funds spent on programming; all of these items can be purchased but not until latter part of the year)*

Music Program – an increase to \$1500 was proposed to cover cost for instruments, repairs and stands for concert; Mr. Pannozzo stated that \$5000 has already been put into program from bulk budget; Ms. Palermo and admin to decide where to allocate funds.

Project Tables – no amount allocated as no request has been made this year.

Carts – \$400 to assist in purchasing two (2) new carts to replace old.

IT Renewal - \$5000 was left in budget, however, we do not know what our IT needs are; a survey to circulate around school; it was suggested that there be a special fundraiser for this.

BBQ – no funds allocated

Physical Education Equipment - \$1000 to assist in purchasing new equipment, tents for meets, etc.

Recess Equipment – \$500 to remain in budget

Ice Machine - \$300 has been allocated to purchase an ice machine for the office as requested by Ms. Viera.

Weed Wacker (earphones) - \$350 allocated to purchase a gas-powered weed wacker and ear protection

Air Conditioner/Dehumidifiers – amount of \$800 for the maintenance of some units if needed

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It was proposed that the estimated funds required for the 2014/15 school year be **\$56,625** which includes \$3,000 seed money for the start of the next school year.

Angie put forward a motion for Council to approve 2014-2015 budget. Council voted on proposed budget with 15 votes in favour.

HOUSEKEEPING

Adam brought forth two documents. One, a proposed list of Sub-Committee and CSAC meeting dates and second, an outline of various sub-committees containing information pulled off the website.

Proposed CSAC/Sub-Committee Meeting Dates

Sub-Committee Dates	CSAC Meeting Dates
October 8, 2014	October 15, 2014
November 5, 2014	November 19, 2014
December 3, 2014	December 9, 2014
January 7, 2015	January 21, 2015
February 11, 2015	February 25, 2015
<i>No March Meeting</i>	<i>No March Meeting</i>
April 8, 2015	April 22, 2015
May 6, 2015	May 20, 2015
June 3, 2015	June 17, 2015

Adam put forward a motion to accept proposed Sub-Committee and CSAC meeting dates. Motion to adopt – Vince; seconded – Sandy. 0 opposed. Motion passed.

The Sub-Committees were discussed in detail and below are the names of the Chair/Co-Chairs for each:

Sub-Committees

Sub-Committee	Chair/Co-Chair
BRICKS	Tanya Giaquinto
Budget	Angela Severino
Communications/Website	Sandy Gravina/Michael Desira
Community Events	Nadia Hault/Anne Mishko
Fundraising	Jessie Ward/Adam Grnak
QSP/Pizza	Daniela Balsamo/Anne Mishko/Diane Sitarz
SK and Grade 8 Graduation	Celia Concalves/Angela Severino
Presentations	Adam Grnak
Health Action Team	Adam Grnak/Tanya Giaquinto
Technology Renewal	Vito Vaccarelli/Phil Vokins

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Other Positions

Pastoral Council	Dominic Ruso/Vince Arone
Budget Reviewer	Jennifer Pyz
Ontario Catholic Parent Involvement Rep	Vacant

Meeting adjourned at 8:50p.m.

Next scheduled CSAC Meeting – November 19, 2014